

START HERE:

Have you identified a location for your business?

YES
→

Is it a home based business?

YES
→

Complete the "Home Based Business" form and you are ready for business!

NO
→

Call us! We can help!

NO
↓

Is your use allowed in the location?

NO
↓

Is the use allowed in the location with a Conditional Use Permit?



Call the Economic Development Division for assistance in finding a location where your use is permitted

We can help determine what applications and permits are needed. Staff will work with you to understand the process and help coordinate between City departments, if needed

CONTACT US:

ECONOMIC DEVELOPMENT

(949) 248-3553

PLANNING & ZONING

(949) 248-3563

BUILDING & SAFETY

(949) 248-3564

YES
↓

Are you making any improvements to the building?

NO
↓

Apply for a Certificate of Occupancy

YES
↓

Submit your plans to Planning and Building
Plans may require additional submittals if corrections are needed



Set up your business!

Obtain City and third party and permits
(ABC Licensing, etc.)



Call for Final Inspection

HAVE A GRAND OPENING CEREMONY!

Chamber of Commerce - (949) 496-1555

